

REPORT TO THE CITY COUNCIL
EXECUTIVE SUMMARY SHEET

DATE REPORT ISSUED: September 16, 2009
ATTENTION: Land Use and Housing Committee
ORIGINATING DEPT.: Engineering and Capital Projects
SUBJECT: As-Needed Landscape Architecture Services Agreement with the Schmidt Design Group
COUNCIL DISTRICT: Citywide
STAFF CONTACT: Patti Boekamp 619-236-6274 or James Nagelvoort 619-533-3616

REQUESTED ACTION:

- Authorizing the Mayor, or his designee, to execute an Agreement with Schmidt Design Group to provide as-needed professional landscape architectural design services for the Engineering and Capital Projects Department in an amount not to exceed \$3,000,000;
- Authorizing the expenditure of \$1,000 from \$1,000 from CIP 29-970.0, 252 Corridor Park South (Phase II), Fund 10267, SC-RDA Contrib to CIP, for the purpose of funding the minimum contract amount.

STAFF RECOMMENDATION:

Forward to City Council for consideration and approval.

EXECUTIVE SUMMARY:

The City utilizes As-Needed Engineering and Architectural Consultant Services to perform various engineering support services for the timely execution of its CIP projects on an on-going basis. As-Needed consultants provide professional services within specific disciplines for various projects city-wide. In order to design a project, the City may exercise different options. One option is to utilize consultants (i.e., engineers and/or architects). Factors such as workload, required expertise and schedule weigh into the decision to determine how to provide the project design. Because the amount of time required to develop a scope, advertise, schedule interviews, evaluate, and award a contract is somewhat lengthy, use of an as-needed contract proves very beneficial in the timely procurement of the required services. Task orders are issued for projects on an as-needed basis based on workload and expertise required.

This agreement will retain the services of a landscape architecture design firm to provide professional landscape architectural design services on an as-needed, hourly fee basis. The maximum contract cost shall not exceed \$3,000,000 and the contract has a maximum duration of 3 years. Currently the City has limited capacity and expertise to provide landscape architecture design services. The City advertised the Request for Proposals for As-Needed Landscape Architectural Design Services in the San Diego Daily Transcript, The San Diego Voice and Viewpoint, La Prensa, and Asian Journal, as well as in the City's website for contract opportunities. Nineteen firms responded to the advertisement and ten firms were short listed by the Consultant Selection Committee based on their qualifications and evaluation criteria listed in the request for proposal. These firms were interviewed in conformance with Council Policy 300-7, Schmidt Design Group was selected as highly qualified to provide the required services.

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This agreement provides landscape architectural design services for the design of various Capital Improvements Projects. The services would include the preparation of schematic documents and/or preparation of construction documents for parks, streetscape improvements, accessibility improvements, revegetation/restoration projects, and other miscellaneous services.

FISCAL CONSIDERATIONS:

This agreement stipulates the City will issue a task order(s) with a minimum aggregate value of \$1,000. Funds for the minimum contract amount are available in \$1,000 from CIP 29-970.0, 252 Corridor Park South (Phase II), Fund 10267, SC-RDA Contrib to CIP. The contract amount shall not exceed \$3,000,000. Future tasks will be funded from the CIP projects requiring these services.

EQUAL OPPORTUNITY CONTRACTING INFORMATION:

Funding Agency:	City of San Diego
Goals:	15% voluntary (MBE/WBE/DBE/DVBE/OBE)
Sub-consultant Participation:	Due to the nature of this as-needed contract, the participation will be reviewed based upon issuance of individual tasks. Schmidt Design Group has identified that the following firms are likely to be used on tasks: Burkett & Wong, K2 Engineering, KANRAD Engineering, Accessible San Diego, Helix Environmental and Alliance Consulting Engineers.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

None

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

N/A

KEY STAKEHOLDERS:

N/A



Patti Boekamp, Director
Engineering and Capital Projects



David Jarrell
Deputy Chief Public Works